

**Australian Dental
Council Ltd**



ANNUAL REPORT
July 2015 - June 2016



Contents

Introduction	1
Vision, Mission and Values	2
Strategic Priorities 2016 - 2019	3
President's Message	5
Chief Executive Officer's Report	7
ADC Board	9
Members and ADC Forum	11
Standing Committees of Council	13
Assessment Committee	13
Australian Dental Council and Dental Council of New Zealand Accreditation Committee	18
Finance Audit and Risk Monitoring Committee	22
Other Australian Dental Council Activities	23
Memberships	24
Memorandums Of Understandings	25
Audited Financial Statements	27
Australian Dental Council Organisational Chart	30



Introduction

The Australian Dental Council (ADC) was first formed in 1993 by the dental boards of the states and territories of Australia, the Australian Dental Association and the Committee of Deans of Dental Schools in Australia. Now under the National Registration and Accreditation Scheme and under section 43 of the Health Practitioner Regulation National Law Act 2010 the ADC is appointed, by the Dental Board of Australia, as the external independent accreditation authority for the Australian dental profession.

The ADC's accreditation activities are aimed at protecting the public and this is done through the:

- development of accreditation standards, policies and procedures for dental practitioner programs of study;
- development of standards, policies and procedures for the assessment of overseas trained dental practitioners for registration in Australia;
- assessment of programs of study that lead to general or specialist registration in Australia;
- assessment of authorities in other countries which conduct examinations for registration to practise as dental practitioners, or accredit programs of study relevant to registration as a dental practitioner, to decide whether persons who successfully complete the examinations or programs of study conducted or accredited by those authorities have the knowledge, clinical skills and professional attributes necessary to practise as dental practitioners in Australia; and
- assessment of the knowledge, clinical skills and professional attributes of overseas trained dental practitioners who are seeking registration to practise in Australia.

Current members of the ADC include key professional bodies, academic bodies, and other members of the Australian dental profession.

The ADC is an independent not-for-profit company limited by guarantee under the Corporations Act 2001 and is registered with the Australian Securities and Investment Commission and the Australian Charities and Not-for-profit Commission. It is funded by grants and fees from its accreditation and assessment services.

Vision

As the accreditation authority for the dental health sector in Australia, the ADC aspires to be a leader in accreditation and assessment nationally and internationally.

Mission

The ADC plays a key role in fostering the provision of high quality healthcare and enhancing the community's trust and confidence in dental practitioners. It does this through:

- setting quality standards for education that accommodate the changing delivery of health care
- fostering high quality dental education programs and ensuring capable graduates through its accreditation processes
- assessing the competency and capability of overseas-trained dental practitioners who seek to practise in Australia
- collaborating with other professional bodies and agencies in the interests of community health, and
- contributing expertise to other health professions.

Values

The ADC:

- follows ethical practices in all areas of its operations
- respects the interests of its stakeholders
- uses fair, thorough and robust accreditation and assessment processes
- preserves its independence in decision making and manages conflicts of interest in all services and processes
- is a family-friendly employer that supports its people to achieve their professional goals, and
- supports workforce diversity, inclusion, equal opportunity and environmental sustainability.





Strategic Priorities 2016 - 2019

1. Governance

The ADC is effective in its governance by:

- maintaining awareness of the ADC's operating context and informing and anticipating national and international developments
- demonstrating excellent governance through the capabilities of its Board and governance arrangements
- identifying and mitigating risks to the effectiveness and sustainability of the ADC

2. Organisational Capability

The ADC maximises its organisational capability by:

- practising effective resource management
- having ethical, efficient and financially sustainable business processes
- encouraging innovation and exploring new business opportunities
- developing the capabilities of those who contribute to the ADC in its functions
- developing staff capabilities in an enabling and supportive environment
- strengthening ADC's knowledge base
- being a good corporate citizen

3. Accreditation and Assessment

The ADC achieves excellent accreditation and assessment practices by:

- maintaining accreditation and assessment standards that are based on available research and are consistent with national and international benchmarks
- ensuring standards are developed and reviewed through broad consultation with stakeholders
- ensuring accreditation and assessment processes are independent, evidence-based, rigorous and grounded in contemporary best practice
- maintaining informed, unbiased, fair and transparent decision-making in accreditation and assessment decisions
- ensuring that accreditation of programs fosters quality improvement in dental education
- providing expertise in accreditation and assessment to other health disciplines

4. Stakeholder Engagement

The ADC engages with its stakeholders by:

- providing opportunities for stakeholders consultation and co-operation
- ensuring that stakeholders inform, and are informed of, the work of the ADC
- monitoring and responding to the needs and expectations of recipients of ADC services
- collaborating with relevant national and international agencies





Professor Michael Morgan
President

President's Message

Much of the planning that was the focus of the Australian Dental Council (the ADC) has come to fruition in the last twelve months. The new Accreditation Standards that were developed with broad consultation for the dentist, dental therapist, dental hygienist, oral health therapist, prosthetist and specialist programs are now firmly in place and have been utilised for accreditation of programs throughout 2016. It was gratifying to see that the International Society of Dental Regulators picked the ADC's Accreditation Standards up in its entirety giving the ADC some international recognition for the work that it does. Likewise the new template for monitoring these programs has been utilised and has received approval from the program providers. Site Evaluation Team (SET) reports have continued to be streamlined which has made collation of material and reporting up through the Committee and Board levels, easier and more efficient.

Additionally, a number of course providers have taken up the invitation by the ADC to have students sit a monitoring examination. This gives not only the providers valuable feedback as to the utility of their programs and benchmarking across programs, it also provides students with an opportunity to discover their strengths and weaknesses with some time before completion of their courses.

The Professional Competencies for all divisions of the profession have been completed, again following extensive consultation, and are

utilised in combination with the accreditation processes and documentation. Having such outcome focused competencies aligns well with the intent of accreditation across the health sector to be outcome rather than input driven.

The examination processes for international graduates continue to be refined. The new style of examination utilising situational-based questions is well in place and is performing very well. In a link between the accreditation and examination sides of the organisation, dental students attending their recent Australian Dental Student Association convention held in July this year assisted the ADC by verifying a number of questions used in the International Dental Graduates examination processes. The ADC is very grateful to the students for willingly subjecting themselves to a (voluntary) examination – something that might be considered an anathema to many of us!

The ADC continues to rely very heavily on stakeholders, and the broader dental profession in particular, for support and involvement in its many activities. Engagement includes involvement in the SETs, the ADC committees, working and reference groups, developing and testing of examination questions or providing academic insights. The ADC strives for excellent relationships with the community in general and is very grateful for the assistance and recognition it receives.

At time of writing, there is further information regarding the review of the National Registration and Accreditation Scheme (NRAS). To give this some context, in 2014 a review of the NRAS was undertaken and in 2015 the Council Of Australian Governments recommendations arising from the review released. In 2016 a further review of accreditation across the health professions under NRAS, will commence in line with the 2015 recommendations. As stated previously, the accrediting agencies consider this as an opportunity to demonstrate their collective and co-operative value and expertise. A number of cross discipline innovations have progressed during 2016 – including establishing common prescribing standards and identifying inter-professional education as a concept worthy of support through accreditation activities.

In September, the Australian Health Ministers' Advisory Council announced that the reviewer of accreditation is Professor Michael Woods who, among many other academic activities, was involved in Australia's Health Workforce Productivity Commission Review in 2005. A Health Economist by background, he is well versed in cost efficiencies and in understanding cost comparisons across jurisdictions. The ADC, together with the other accreditation Councils operating under the NRAS, is looking forward to engaging with Professor Woods during the remainder of 2016 and much of 2017. The review is expected to be completed by September 2017.

I take this opportunity to thank the ADC Board for their support, vigour and enthusiasm in maintaining effective governance. They have proven to be a very thoughtful and professional group of individuals who have shown that they maintain the interests of the ADC first and foremost. John Boucher, as Vice President, has shown me great support (and the benefit of his experience) and I thank him in particular.

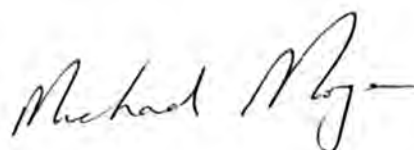
I also thank the exceptionally hard working people within the ADC offices. Both the Accreditation and Assessment sections are led so ably and tirelessly by Michael Carpenter and Denise Bailey. The ADC continues to be a leader in these fields and it is due to the efforts behind the scenes that this is the case.

Finally, I would like to express my deepest gratitude to Lyn LeBlanc, the ADC's retiring CEO. Lyn joined the ADC in 2012. She has been instrumental in wide ranging changes within it. During her term we have seen the implementation of NRAS, two NRAS reviews, assignment negotiations, changes within the dental professions, three ADC Board Chairs, changes to the ADC Board composition, upheavals in education, scopes of practice debates, development of new accreditation standards, new accreditation frameworks, introduction of a new examination procedure, computerised processes, new staff and a move to new headquarters. Her influence and input into all these activities have ensured that the organisation has gone from strength to strength. She has proven herself to be a dedicated, astute and well networked CEO. Importantly she has represented the ADC professionally and articulated the vision with clarity.

Lyn leaves the ADC a leader in Accreditation, a respected and structured organisation, with the standards and policies copied or imitated by others in the NRAS scheme and internationally. From a personal perspective, I, and no doubt my predecessors with whom she has worked, have learnt so much from her. In short she has been an inspiring leader and a friendly colleague. We all wish her well in her well-earned retirement from many years of dedicated service and sustained activity.

Thank you Lyn.

The ADC of course must now continue on. We are very much looking forward to welcoming Narelle Mills as the new ADC CEO. Narelle brings a wealth of experience from the world of accreditation and has been a very influential voice across all Accreditation Councils and the NRAS generally. Her appointment heralds a new phase in the life of the ADC and one that we can all be assured where we provide ongoing expertise, skills and value to the benefit of the Australian community.



Michael Morgan
President



Ms Lyn LeBlanc
Chief Executive Officer

Chief Executive Officer's Report

This will be my last report as the Chief Executive Officer of the Australian Dental Council (the ADC). I am retiring to smell the roses and relish a world unencumbered by work. I have thoroughly enjoyed my time at the ADC and the challenges and rewards that have taken place over the past years.

Since the ADC implemented strong corporate governance it has been able to change its infrastructure and business processes to meet all challenges. The ADC Board undertakes performance assessment and receives annual training from the Australian Institute of Company Directors.

The last twelve months have been very busy and productive for the ADC. The written examination which is now being delivered by computer has successfully been embedded into the system. Candidates being able to book the examination online in Australia or at sites around the world, and receive their results online through the 'Candidate Portal', is also now considered the norm.

The revised practical examination continues to be monitored for consistency and robustness. With data now available from five (5) of the revised practical examinations, the ADC undertook an analysis of the performance of

each practical examination task. On the basis of that analysis it was determined that all tasks assessed the required differing skills without any repetition or overlap. The practical examination format is very cost effective and the ADC was pleased to be able to reduce the fee by \$2,000 for each candidate.

Since the beginning of the year, the ADC has commenced use of the Accreditation Standards that were approved by the Dental Board of Australia in 2015. Much preparation was undertaken in the form of workshops and provision of written information with the program providers to make them aware of the changes and how evidence should be presented. The ADC is moving to risk based, outcomes focused accreditation which necessitates the use of a robust monitoring framework. A new addition to the monitoring framework has been the introduction of a monitoring examination.

The monitoring examination is an outputs based measurement that allows comparison between programs and satisfies a number of Accreditation Standards. It is conducted in the first half of the pre-registration year so that any student cohort where an area of weakness is identified may have time to correct the deficiency before graduation.



Program providers receive information on how their cohort compared with others but the universities are de-identified. The monitoring examination has been trialled with four (4) universities and others will join in 2017.

The findings of the review of the National Registration and Accreditation Scheme were released in 2015. Health Ministers considered that, while the recommendations will go some way to improve Australia's accreditation arrangements, they believe that more substantive reform of accreditation functions is required to address issues raised. Health Ministers have asked the Australian Health Ministers' Advisory Committee to commission further advice and undertake a comprehensive review of accreditation functions. The review will run for twelve months and commence in 2016. The ADC has been busy preparing costing of accreditation activities and undertaking a comparison with similar international accreditation authorities.

Recently, the Federal Government also appointed PhillipsKPA to conduct a professional course accreditation mapping

and consultation project to inform the Higher Education Standards Panel, the Department of Education and Training and the Tertiary Education Quality Standards Agency about the professional course accreditation 'landscape'. The reviews will inform each other and share some information as they proceed.

Finally, I am confident that I am leaving a strong, credible organisation with an excellent reputation across the professional, educational and Government sectors; with highly skilled and motivated staff and a dedicated board of directors. I would like to thank them for their continued support and assistance throughout my time as the Chief Executive Officer and wish them well for the future.

Lyn LeBlanc
Chief Executive Officer

ADC Board

ADC Board directors as at 30 June 2016



From left to right (back row): Dr Stanley (Tim) Wigmore, Dr Janet Preuss, Professor Christopher Peck, Mr Anthony Evans, Dr David Sykes, Dr Deborah Cockrell

From left to right (front row): Professor Lindsay Richards, Professor Michael Morgan (President), Associate Professor John Boucher, Associate Professor Catherine Snelling

ADC Board Directors

DIRECTOR	QUALIFICATIONS	DATE OF APPOINTMENT AND CESSATION
Associate Professor John Boucher (Vice President)	BDS (Melb), LDS, FICD, FRACDS	21 November 2008 - present
Dr Deborah Cockrell	PhD, MBA, BDS, FDC, RCPS, FICD, FPFA, FADI	19 November 2015 - present
Mr Anthony Evans	BBus (Curtin), DipEd (WA), FCPA, FCIS, FAICD	21 November 2013 - present
Professor Michael Morgan (President)	BDS (Otago) MDSc, Grad Dip Epidemiol, PhD (Melb), FICD	26 November 2010 - present
Professor Christopher Peck	GradDipSciMed (Pain), PhD (Brit Col), MSc (Dent), BDS (Syd)	27 February 2014 - present
Dr Janet Preuss	PhD, MBA, BSc, GAICD	19 November 2015 - present
Professor Lindsay Richards	BDS BScDent (Hons), PhD (Adelaide), MRACDS (Prosth), FADI, FICD	7 December 2012 - present
Associate Professor Catherine Snelling	DipDentalTherapy, BTeaching, Cert IV Workplace Training and Assessment, GradCertHigherEd.	12 December 2012 - present
Dr David Sykes	BDS (Lond), MDS (Syd), LDSRCS, MRACDS (Pros), FICD, FPFA, FADI	21 November 2013 - present
Dr Stanley (Tim) Wigmore	BDS (Birmingham) MDSc (Syd), MRACDS (Ortho), FICD	29 November 2002 - present

Members and ADC Forum

The Australian Dental Council (the ADC) Forum brings together representatives from key dental profession bodies to exchange information and discuss broader and contemporary topics of interest to the Australian dental profession. The Forum plays a major part in the ADC's key stakeholder engagement and is a platform for the ADC to present on its major activities and projects undertaken throughout the year.

On 20 November 2015 the ADC held its annual Forum where its members, directors and representatives of the College of Oral Health Academics and the Royal College of Pathologists of Australasia attended, and presentations were made on the National Registration and Accreditation Scheme, the ADC's Assessments, Examinations and Accreditation areas.

Members of the Australian Dental Council as at 30 June 2016:

Individual Members

Associate Professor John Boucher
Dr Deborah Cockrell
Ms Janice Connolly
Mr Anthony Evans
Ms Melanie Hayes
Associate Professor Neil Hewson
Dr Michael McGuinness
Professor Michael Morgan (Chair)
Professor Lindsay Richards
Dr Bruce Simmons
Associate Professor Catherine Snelling
Dr Tom Tseng
Dr Keith Watkins
Dr Stanley (Tim) Wigmore

Organisational Members

Australasian Council Of Dental Schools
Australian Dental and Oral Health Therapists Association
Australian Dental Association
Australian Dental Prosthetists Association
Dental Council of New Zealand
Dental Hygienists Association of Australia
Royal Australasian College of Dental Surgeons



Standing Committees of Council



Professor Lindsay Richards
Chair, Assessment Committee

Assessment Committee

In 2015-2016 the Australian Dental Council (the ADC) continued to consolidate the revised format of written and practical examinations with updates to policies, documentation and the ADC website, whilst also implementing several major projects. Projects included the transition from paper-based to computer-based delivery of the Written Examination and expansion of the ADC item bank.

A major change affecting overseas qualified dental professionals was the removal of general dentists and dental specialists from the Department of Immigration and Border Protection's Skilled Occupation List on 1 July 2015. Dental hygienists, dental therapists and dental prosthetists were also removed from the list on 1 July 2016. Following these removals, there has been a reduction in the number of new applications to the ADC to levels comparable to those in 2013. However, due to the large number of existing candidates (following record numbers of applications in 2014 and 2015), the ADC has worked hard to increase the availability of practical examination places.

One area of focus in 2015-2016 was the expansion of the ADC Item Bank. Working with the Director Assessments and Examinations was Dr Eryn Agnew who was appointed for a 12-month project engaging with the dental profession to create new clinical scenario-based questions for use in the ADC written examinations. The project resulted in the submission of over 205 new assessment items, each comprising of a clinical scenario with five linked multiple choice questions.

Feedback from authors and reviewers of new scenarios was that the process had been both challenging and rewarding, collegial and satisfying. Most reported that their involvement with the process had been a positive experience which had maintained their engagement in the profession.

With a large number of scenarios now created, the current emphasis is on the validation of these items, prior to them being made active in the item bank and available for use in future written examinations.

In 2015-2016, nine (9) trial testing sessions were conducted with both dentistry and oral health final year students. Feedback from participating students and schools has been extremely positive. The ADC will be running sessions twice a year at several schools and has been asked to run sessions at several additional schools in 2016.

The ADC continues to recognise and value the contribution of members of the dental profession who participate in the practical examination as conveners, examiners and markers. The annual Examiner Workshop has proved to be an important forum for the sharing of ideas and experiences.

The 2016 Examiner Workshop was held in Melbourne on 25 February 2016 with 45 attendees. The workshop was opened by the ADC President, Professor Mike Morgan and chaired by Dr Tom Tseng. The theme of the workshop was a review of assessment and the revised examination processes based on two full years of data. Dr Denise Bailey presented a summary of the number of candidates undertaking the ADC pathway, some of the characteristics of those candidates and a summary of the new Item Portal. Dr Tseng reported on innovations and modifications to the Practical Examination over the last two years. Professor Richards presented an analysis of how individual tasks have performed and which tasks give the best indication of candidate performance. The afternoon session was conducted in small groups and was moderated by Dr John Boucher. Each small group looked at different options for new tasks within the Practical Examination. Groups reported back to the workshop after considering:

- how the task could be implemented;
- what aspects of the task should be assessed;
- how consistency in assessment would be assured; and
- whether the task could be assessed off-site.

The workshop concluded after a lively group discussion and many attendees remained behind after the formal close of the workshop to network with colleagues.

Initial Assessments

In 2015-2016 the ADC received and processed applications for Initial Assessment from 757 overseas qualified dental professionals.

Internationally qualified practitioners assessed by category since 1 July 2015:

- General dentists - 727
- Dental specialists - 9
- Dental hygienists - 14
- Dental therapists - 1
- Dual trained dental hygienists and dental therapists - 6
- Dental prosthetists - 0

(Note: the ADC ceased assessing overseas trained dental specialists in April 2016.)

Applications were received from candidates with qualifications from 68 different countries (see Figure 1). India was the most frequent country of qualification of applicants.

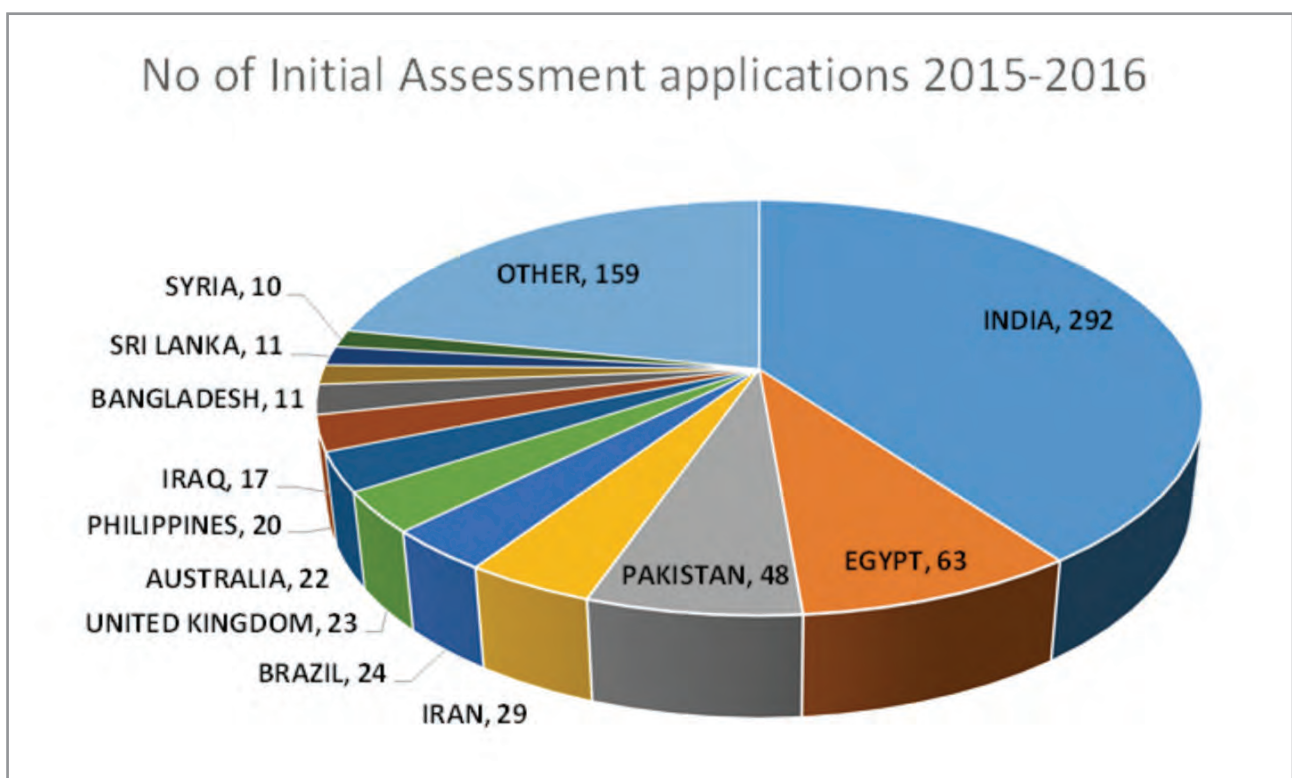


Figure 1. Applications received by country of qualification

Written Examinations

In 2015-2016 the ADC delivered 1416 Written Examinations (including dentists, dental hygienists and dental therapists). A total of 456 candidates were successful in this assessment.

Table 1. Written Examination completions (dentists)

WRITTEN EXAMINATION ESSAY	NO. OF CANDIDATES	NO. OF PASSES	NO. OF FAILS	PASS RATE (%)
Mar-14	513	130	383	25.3
Sep-14	720	226	494	31.4
Mar-15	809	284	525	35.1
Sep-15	767	244	523	31.8
Mar-16	615	203	412	33.0

The ADC held Written Examinations in September 2015 and March 2016. The September 2015 Written Examination was the last delivered using paper. In March 2016 following an intensive nine-month consultation, design and testing period, the General Dentistry Written Examination transitioned to computer delivery in association with PearsonVUE, an international company specialising in testing.

The PearsonVUE system now interfaces directly with the ADC's software and allows seamless upload/download of examinations and results. Advantages include:

- improved candidate experience with online booking and venue selection;
- higher quality of presentation of material, especially images;
- increased security; and
- faster delivery of results.

Seven hundred and forty six (746) general dentistry candidates were accepted by the ADC into the March 2016 written examination and were authorised to book their examination via PearsonVUE. The General Dentistry Written Examination was held on 2 and 3 March 2016 with approximately 610 candidates.

ADC staff observed the examinations at four Australian venues (Melbourne, Sydney, Adelaide and Brisbane). The candidate experience at all venues was generally very positive; venue staff were well briefed and closely followed the agreed ADC procedures.

Due to the smaller number of candidates, the Written Examination for dental hygienists and dental therapists continues as a paper-based examination and is only delivered in Melbourne.

Practical Examination

In 2015-2016 the ADC held two practical examinations, November 2015 and July 2016. (Note: The mid-year examination is normally held in June, however, due to availability of venues, the examination was held on 1-3 July 2016, hence the July 2016 examination figures are given in this report.)

The ADC delivered 471 Practical Examinations (including dentists, dental hygienists and dental therapists). A total of 115 candidates were successful.

Table 2. Practical Examination completions (dentists)

PRACTICAL EXAMINATION ESSAY	NO. OF CANDIDATES	NO. OF PASSES	NO. OF FAILS	PASS RATE (%)
Jun-14	188	30	158	16.0
Nov-14	189	67	122	35.4
Feb-15	137	30	107	21.9
Jun-15	198	39	159	19.7
Nov-15	204	41	163	20.1
Jul-16	262	70	192	26.7

Availability of practical examination places

Despite a recent decline in the number of initial applications to the ADC, the large number of initial applications received in 2014 and 2015 meant that demand for practical examination places was higher than the number of seats available. In response, the ADC implemented measures to increase the number of places available for candidates to sit the practical examination.

More practical examination places have been created for both 2016 and 2017 by increasing both the number of venues and the number of examination sessions. Compared with 2015 levels, this will result in an increase of 50% for 2016 and 100% for 2017 in the number of places available. In 2017, places will be allocated on a priority basis with highest priority given to those candidates who were unable to obtain any seat in 2016, first time applicants and candidates already holding limited registration. Candidates have been informed of the changes via the ADC website.

The ADC is currently reviewing mechanisms to allow greater scalability of available places from 2018 onwards.

Assessment of overseas qualified dental prosthetists

At the end of 2014, the Dental Prosthetists Working Party met to develop an assessment and examinations pathway for overseas trained dental prosthetists. At that meeting, participants worked through an examination blueprinting exercise using the newly developed ADC Professional Attributes and Competencies of the Newly Qualified Dental Prosthetist as the starting point. Based on the outcomes of that exercise, the ADC developed an outline of the written examination content (a written examination blueprint) and a suggested format for the practical examination.

A Prosthetist Panel, with five members from the original Working Party, was convened on 9-10 June 2016 to further develop this pathway. Panel members:

- reviewed and refined the written examination blueprint
- reviewed and refined the content and format of the practical examination
- participated in an item-writing workshop of clinical scenarios for the written examination

A further dedicated item writing workshop was held on 5-6 August 2016 and three teams of contributors continue to develop the scenarios and stand-alone items created at that workshop. The Australian Dental Prosthetist Association has offered trial testing opportunities for newly developed examination questions at upcoming study days.

Prosthetist Practical Examination equipment, materials and venues will be finalised during 2016-17.

Committee Members as at 30 June 2016:

Professor Lindsay Richards – Chair, Academic and Dental Specialist
Associate Professor John Boucher – Dental Practitioner
Professor Alastair Goss – Academic and Dental Specialist
Dr John Highfield – Dental Specialist
Dr Anu Polster – Academic and Dental Practitioner
Dr Mark Rowe – Community Representative
Ms Judith Smith – Community Representative
Associate Professor Cathy Snelling – Academic and Dental Therapist
Dr Tom Tseng – Dental Practitioner
Dr Felicia Valianatos – Dental Practitioner and Consumer Representative (OS trained)





Professor Michael Morgan
Chair, Accreditation Committee

Australian Dental Council and Dental Council (New Zealand) Accreditation Committee

The Australian Dental Council (ADC) and the Dental Council of New Zealand (DC[NZ]) utilise the same accreditation standards and process and have established a joint ADC/DC(NZ) Accreditation Committee for this purpose, while retaining jurisdictional authority for the accreditation of programs in their respective countries.

Accreditation of dental education programs

Accreditation is the status granted by the ADC and the DC(NZ) to dental practitioner programs that meet the stated minimum standard as set out in the ADC/DC(NZ) Accreditation Standards for Dental Practitioner Programs. Accreditation of a program signifies that the program provides graduating students with the knowledge, skills and professional competencies necessary to be registered to practise in Australia or New Zealand.

Accreditation Committee

The Accreditation Committee is made up of individuals with backgrounds in dental academia, the dental profession, community, the public sector and a student representative. It is a Standing Committee of the ADC and the DC(NZ) that makes recommendations to the ADC Board and the DC(NZ) Council on matters within the scope of its Terms of Reference, which *inter alia* include:

- i. Develop, review and consult, where appropriate, on Accreditation Standards for Australian and New Zealand dental practitioner programs; and
- ii. Assess dental practitioner programs against the Accreditation Standards and Criteria respectively and make a recommendation regarding outcome to the ADC and DC(NZ).

Accreditation Committee Members

During the course of the year Mr Michael Bain stepped down following his completion of term as the Chair of the DC(NZ), Ms Audrey Irish stepped down following the completion of her year as the student representative and Ms Neroli Stayt resigned her membership. We thank them all for their excellent contributions during their time as members. We also welcomed Dr Robin Whyman and Mr Mohit Tolani as new members of the Committee during the course of the year.

I want to personally thank all members of the Committee for their hard work and dedication during a busy year and for the input of the many other members of the profession who assist the ADC in its accreditation work. The balance of membership on the Committee is important and we are particularly grateful for the perspective brought to discussions by our community and student representatives.

I would also like to extend those thanks to the Accreditation Team at the ADC who support the work of the Committee and manage a busy workload in this important area.

Committee Members as at 30 June 2016:

Professor Mike Morgan - Chair - Academic and Dental Specialist
Associate Professor Werner Bischof - Academic and Dental Specialist
Ms Janice Connolly - Community Representative
Mr Anthony Evans - Community Representative
Professor Mark Gussy - Academic and Oral Health Therapist
Dr Chris Handbury - Dental Practitioner - Public Sector
Professor Robert Love - Dental Council (New Zealand) - Academic and Dental Specialist
Dr Lyndie Foster Page - Dental Council (New Zealand) - Academic and Dental Specialist
Associate Professor Jane Taylor, AOM - Academic and Dental Specialist
Mr Mohit Tolani - Consumer Representative (student)
Dr Robin Whyman - Dental Council (New Zealand) - Dental Specialist.

Site Evaluation Teams and Site Visits

The Accreditation Committee is assisted in its review of programs by Site Evaluation Teams (SETs), whose members are approved to the register of assessors by the Committee and appointed by the respective Councils. The SETs undertake the following:

- review documentation submitted by the program provider against the Accreditation Standards;
- conduct an on-site visit, meeting with relevant personnel, including students, and visit education provider facilities and associated teaching hospitals/clinics; and
- prepare detailed reports on the above.

There are normally three to five members of each SET, covering the following skills sets:

- an experienced clinician in a relevant discipline;
- a senior academic with strong understanding of modern educational principles and practice;
- experience in accreditation processes; and
- experience in assessment and education.

SETs reviewing specialist dental programs include a specialist assessor (nominated by the relevant specialist academy or society) for each specialist program being reviewed. In the case of the review of program providers offering multiple specialist programs this meant that SETs were larger than the normal 3-5 members in size.

Achievements

Over the course of the year we have completed a number of major projects and implemented pieces of work that will further strengthen our accreditation processes. These include:

- Development of revised Professional Competencies of the Newly Qualified Dentist, Dental Hygienist, Dental therapist, Oral Health Therapist and Dental Prosthetist;
- Undertaking the first accreditation visits using the new ADC/DC(NZ) Accreditation Standards for Dental Practitioner Programs where there is now a common set of accreditation standards for all dental programs; and
- Collection of the first set of data using the new annual report format. Over time this data is expected to allow the ADC to focus its accreditation process more strongly on areas where a program has a higher risk of not meeting the accreditation standards.

Accreditation Site Visits Conducted

1 July 2015 - 30 June 2016

Education Provider	Program(s)	Visit Date	Reason for Visit	ADC Decision
University of Western Australia	Doctor of Dental Medicine	29 July 2015	Monitoring	29 October 2015
University of Western Australia	Doctor of Clinical Dentistry in Endodontics Doctor of Clinical Dentistry in Oral Pathology and Oral Medicine Doctor of Clinical Dentistry in Orthodontics Doctor of Clinical Dentistry in Paediatric Dentistry Doctor of Clinical Dentistry in Periodontics	30-31 July 2015	Re-accreditation	24 September 2015
Curtin University of Technology	Bachelor of Science (Oral Health Therapy)	4-5 August 2015	Re-accreditation	29 October 2015
University of Queensland	Bachelor of Oral Health Bachelor of Dental Science (Honours)	17 September 2015	Monitoring	29 October 2015
University of Newcastle	Bachelor of Oral Health Therapy	7 October 2015	Monitoring	29 October 2015
University of Adelaide	Doctor of Clinical Dentistry in Endodontics Doctor of Clinical Dentistry in Oral Pathology Doctor of Clinical Dentistry in Orthodontics Doctor of Clinical Dentistry in Paediatric Dentistry Doctor of Clinical Dentistry in Periodontics Doctor of Clinical Dentistry in Prosthodontics Doctor of Clinical Dentistry in Special Needs Dentistry	20-21 October 2015	Re-accreditation	16 December 2015
University of Sydney	Doctor of Clinical Dentistry (Oral Surgery)	20-21 April 2016	Initial accreditation	Decision pending 30 June 2016
University of Melbourne	Doctor of Dental Surgery	3-4 May 2016	Re-accreditation	Decision pending 30 June 2016
University of Queensland	Bachelor of Dental Science Bachelor of Dental Science (Honours)	31 May - 1 June 2016	Re-accreditation	Decision pending 30 June 2016





Dr Stanley (Tim) Wigmore
Chair, Finance Audit and Risk Monitoring Committee

Finance Audit and Risk Monitoring Committee

The Finance Audit and Risk Monitoring (FARM) Committee monitors the ADC's financial performance and compliance obligations. There are three people on the FARM Committee, two of whom are current directors and one independent person who is external to the ADC.

The FARM Committee monitors the following:

- Policies for investment and finance;
- Risk Management Plan;
- Annual Budget;
- Financial reporting; and
- Management of assets.

During the 2015-2016 financial year, the FARM Committee:

- Managed term deposit investments to maximise interest income and invested excess cash into new term deposit investments;
- Prepared and reviewed monthly financial reports;
- Revised the 2015-2016 Budget;
- Prepared the annual audited financial reports;
- Monitored payments from program providers for annual accreditation fees;
- Reviewed and updated the Remuneration Guidelines;

- Reviewed the Investment Policy;
- Developed the 2016-2017 Budget;
- Reviewed the Risk Management Plan;
- Reviewed asset values in the financial reports;
- Ensured the ADC's reserves are providing the best return whilst ensuring low risk and access to funds;
- Reviewed concerns about security of IT and intellectual property and were satisfied with the level of security; and
- Met with Mr Sam Claringbold, Jeffrey Thomas and Partners who provided positive feedback regarding the annual financial audit in relation to the ADC's internal control processes and quality of the financial management and reporting.

Associate Professor Neil Hewson completed his term as ADC Board Director in November 2015 and the FARM Committee thanks him for his valuable contribution. Mr Anthony Evans was welcomed to the FARM Committee in February 2016.

Committee Members as at 30 June 2016:

Dr Stanley (Tim) Wigmore - Chair, ADC director
Mr Anthony Evans - ADC Director
Dr Timothy Cutler - External to the ADC

Other Australian Dental Council Activities

The Australian Dental Council (ADC) has engaged in a number of activities over the 2015-2016 financial year. These include:

Assessment for Migration Network

An ADC representative is now involved in the Assessment of Migration Network (the Network) which is an informal network of authorities coming together for the purpose of sharing lessons learnt, and approaches to, common policy and operational issues. The Network supports standardisation and consistency across assessing authorities and with Department Immigration and Border Protection where appropriate.

Network meetings also complement the annual Forum hosted by the Department of Education and Training.

Australian Dental Association

Throughout the year the ADC meets regularly with the Federal Executive of the Australian Dental Association.

Australian Medical Council

An ADC representative regularly attended the Australian Medical Council's (AMC) Specialist Education Accreditation Committee as an observer and also the AMC workshop for AMC Chairs in order to share good practice across accrediting councils.

Australasian Council of Dental Schools

ADC representatives regularly attended meetings of the Australasian Council of Dental Schools to discuss a range of matters and to enable a shared understanding of the ADC accreditation process and to receive input into the accreditation processes.

Commission on Dental Accreditation of Canada

The Commission on Dental Accreditation of Canada (CDAC) is the body responsible for accrediting dental, dental specialty, dental residency, dental hygiene and dental assisting education programs in Canada.

The ADC and CDAC have a long-standing relationship which both parties recognise the accreditation standards and policies of each as being substantially equivalent.

In February 2016 ADC observed the CDAC accreditation survey to Dalhousie University in Halifax, Canada to ensure that accreditation standards applied by CDAC and the ADC remain comparable.

International Society of Dental Regulators

The ADC attended two meetings of the International Society of Dental Regulators in September 2015 and May 2016 to discuss common issues with counterparts around the world.

Memberships

The ADC is involved with the following bodies:

Accreditation Liaison Group

The Accreditation Liaison Group (ALG) is the joint body of the National Boards, the Health Professions Accreditation Councils' Forum and Australian Health Practitioner Regulation Agency (AHPRA) and comprises representatives of these three groups. The ALG provides the opportunity for these groups to work cooperatively on matters related to the accreditation functions under the National Law.

The ADC President is Co-Chair of the ALG and Chief Executive Officer is a representative of the Health Professions Accreditation Councils' Forum on the ALG.

Health Professions Accreditation Councils' Forum

The Health Professions Accreditation Councils' Forum ('the Forum') is a coalition of the accreditation Councils of the regulated professions and has held meetings regularly since 2007 to consider matters of common interest, especially around accreditation of programs of study in the health professions.

The Forum responds collectively to consultation processes and papers on matters common to the relevant professions. This year one of the major areas of focus has been the NRAS Review.

The ADC President is the Chair of the Health Professions Accreditation Councils' Forum and the ADC is represented at the Forum by its Chief Executive Officer.

International Society of Dental Regulators

The International Society of Dental Regulators (ISDR) operates exclusively to support dental regulatory authorities worldwide in the achievement of their mandate of protecting, promoting, and maintaining the health and safety of the public by ensuring high standards for the dental professions.

The ADC became a founding member in May 2014 and its Director, Accreditation holds the position of Treasurer of the ISDR. The ADC continues to support the development of the ISDR.

Professions Australia

Professions Australia is a national organisation of professional associations that place a high priority on pursuing initiatives to enhance professional standards and increase the contribution the professions make to the broader community.

The ADC is an associate member of Professions Australia and continues to work collaboratively on accreditation matters through this membership.

Professions Reference Group

The Professions Reference Group is comprised of representatives of associations for the professions regulated under the NRAS, including the dental profession. Quarterly meetings provide an opportunity for AHPRA to brief the professions about its work and for the professions to ask questions about issues relevant to registration. The group also provides expert advice to AHPRA in developing a range of information for practitioners.

The ADC Chief Executive Officer represents the Health Professions Accreditation Councils' Forum on the Professions Reference Group.



Memorandums Of Understandings

Dental Board of Australia

The ADC has entered into a Memorandum of Understanding (MOU) with the Dental Board of Australia (DBA), the regulatory body for the Australian dental professions. The MOU is a guide for the working relationship between the ADC and the DBA to develop and maintain a collaborative and effective partnership to achieve common accreditation goals under the authority of the Health Practitioner Regulation National Law Act 2009. As a demonstration of this partnership the ADC regularly attends the DBA Accreditation Committee.

Dental Council New Zealand

The Dental Council New Zealand (DC(NZ)) is the dental regulatory authority and accrediting body for New Zealand and ensures dental practitioners meet and maintain the New Zealand standards in order to protect the health and safety of the New Zealand public.

The MOU held between the ADC and the DC(NZ) supports a collaborative relationship between the two parties on areas of mutual interest in accreditation. The MOU assists in facilitating the harmonisation of procedural requirements and standards for the Australian and New Zealand dental professions.

Tertiary Education Quality and Standards Agency

The Tertiary Education Quality and Standards Agency (TEQSA) regulates and assures the quality of Australia's large, diverse and complex higher education sector. The Australian higher education system comprises both public and private universities, Australian branches of overseas universities, and other higher education providers with and without self-accrediting authority.

A MOU with TEQSA that will enable sharing of relevant information and documentation is intended to reduce the burden on program providers having to replicate information for different accrediting authorities.

The ADC was the first accreditation authority to enter into such an agreement with TEQSA.

Australian Skills Quality Authority

The Australian Skills Quality Authority (ASQA) is the national regulator for vocational education and training (VET). It regulates courses and training providers, ensuring nationally approved quality standards are met. There are dental programs in the VET sector that the ADC accredits. The MOU with ASQA enables a cooperative and rationalised approach to accreditation of VET programs and providers.



Audited Financial Statements

AUSTRALIAN DENTAL COUNCIL LIMITED
ABN 70 072 269 900
STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30TH JUNE 2016

	2016	2015
	\$	\$
Revenue	<u>5,100,585</u>	<u>7,724,556</u>
Expenses		
Accreditation Costs	(209,375)	(267,334)
Employee Costs	(1,657,141)	(1,377,301)
Examination Costs	(1,768,382)	(2,694,175)
Depreciation	(367,332)	(356,955)
Rent and Tenancy Expenses	(242,592)	(229,453)
Meeting Expenses	(170,840)	(154,134)
Other Expenses	<u>(256,472)</u>	<u>(263,836)</u>
Total Expenses	(4,672,134)	(5,343,188)
Current year surplus/(deficit) before income tax expense	428,451	2,381,368
Income Tax Expense	<u>-</u>	<u>-</u>
Net current year surplus	<u>428,451</u>	<u>2,381,368</u>
Other Comprehensive Income		
Total Comprehensive Income	<u>-</u>	<u>-</u>
Net current year surplus/(deficit) attributable to members of the entity	<u>428,451</u>	<u>2,381,368</u>
Total comprehensive income attributable to members of the entity	<u>428,451</u>	<u>2,381,368</u>

Extracted from 30 June 2016 financial statements

AUSTRALIAN DENTAL COUNCIL LIMITED
ABN 70 072 269 900
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2016

	2016	2015
	\$	\$
ASSETS		
CURRENT ASSETS		
Cash & Cash Equivalents	10,282,071	9,045,738
Accounts Receivable and other Debtors	1,002,506	268,123
Other Current Assets	<u>203,445</u>	<u>201,960</u>
TOTAL CURRENT ASSETS	<u>11,488,022</u>	<u>9,515,821</u>
NON CURRENT ASSETS		
Property, Plant & Equipment	343,707	378,121
Intangible Assets	152,321	236,399
TOTAL NON CURRENT ASSETS	<u>496,028</u>	<u>614,520</u>
TOTAL ASSETS	<u>11,984,050</u>	<u>10,130,341</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payables & Other Payables	3,461,541	2,041,318
Provisions for Employee Benefits	<u>70,872</u>	<u>42,403</u>
TOTAL CURRENT LIABILITIES	<u>3,532,413</u>	<u>2,083,721</u>
NON CURRENT LIABILITIES		
Other Payables	25,425	59,325
Provisions for Employee Benefits	22,178	<u>11,712</u>
TOTAL NON CURRENT LIABILITIES	<u>47,603</u>	<u>71,037</u>
TOTAL LIABILITIES	<u>3,580,016</u>	<u>2,154,758</u>
NET ASSETS	<u>8,404,034</u>	<u>7,975,583</u>
EQUITY		
Retained Surplus	8,404,034	7,975,583
TOTAL EQUITY	<u>8,404,034</u>	<u>7,975,583</u>

Extracted from 30 June 2016 financial statements

9th September 2016**Auditors Statement**

The Statements of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position for the year ended 30 June 2016 have been extracted from the full financial report for the year ended 30 June 2016. The financial statements were signed by the directors of the Australian Dental Council Limited on 2 September 2016. An unqualified audit opinion dated 6 September 2016 was issued on the full financial report for the year ended 30 June 2016.

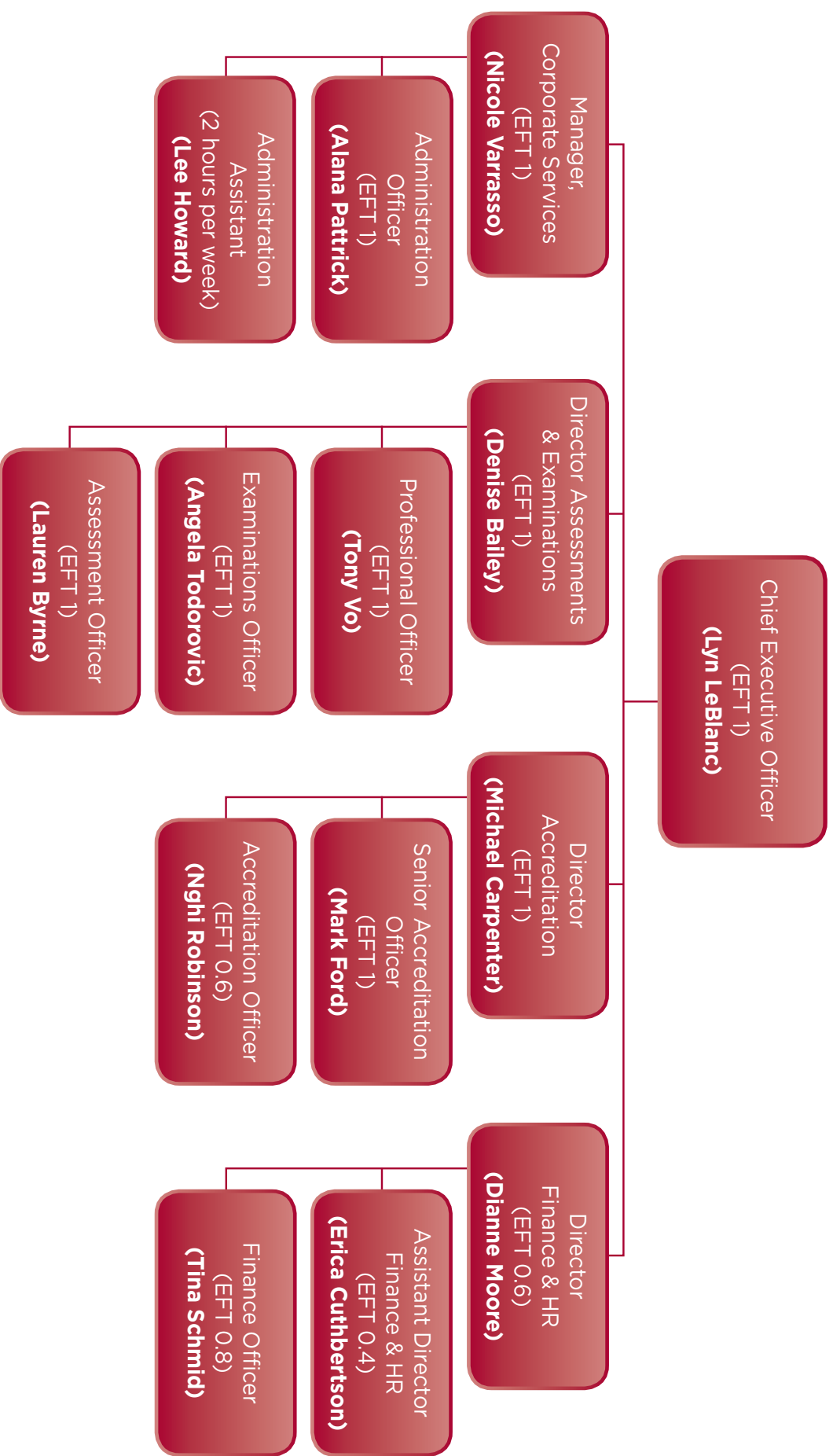
The Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position are derived from, and are consistent with, the full financial reports of the Australian Dental Council Limited. The Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Australian Dental Council Limited as the full financial report.

Accordingly, we expressly disclaim and do not accept any responsibility or liability to any party for the consequences of reliance on this Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position for any purpose. This auditor's statement is not an audit report and should not be considered to be an audit report in any way in accordance with auditing standards, the 30 June 2016 audit report is contained in the full financial report.

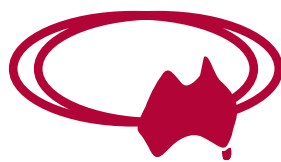

JTP Assurance
Chartered Accountants
Sam Claringbold
Partner

Australian Dental Council Organisational Chart

As at 30 June 2016







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