

**Australian Dental
Council Ltd**



ANNUAL
REPORT **16/17**





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INTRODUCTION

The Australian Dental Council (ADC) was formed in 1993 and is an independent not-for-profit company limited by guarantee under the Corporations Act 2001 and registered with the Australian Securities and Investment Commission. The ADC also holds charity status under the Australian Charities and Not-for-profits Commission.

Since the commencement of the National Registration and Accreditation Scheme, the ADC has been the independent accreditation authority assigned the accreditation functions for the dental profession by the Dental Board of Australia (DBA), and fulfils the following:

- acts as the external accreditation authority responsible for accrediting education and training programs that lead to registration as a dentist, dental specialist, dental hygienist, dental therapist, oral health therapist and dental prosthetist;
- develops accreditation standards, policies and procedures for dental practitioner programs of study in Australia;
- develops standards, policies and procedures for the assessment of qualifications and skills of overseas trained dental practitioners (excluding specialists) seeking registration to practise in Australia;
- assesses the professional qualifications, knowledge, judgement and clinical skills of overseas trained dental practitioners (excluding specialists) to determine their eligibility to apply for registration to practise in Australia.

Current members of the ADC include key professional bodies, academic bodies and other members of the Australian dental profession.

The ADC is funded by a grant from the DBA and from fee for service activities.

VISION

As the accreditation authority for the dental health sector in Australia, the ADC aspires to be a leader in accreditation and assessment nationally and internationally.

MISSION

The ADC plays a key role in fostering the provision of high quality healthcare and enhancing the community's trust and confidence in dental practitioners. It does this through:

- setting quality standards for education that accommodate the changing delivery of health care,
- fostering high quality dental education programs and ensuring capable graduates through its accreditation processes,
- assessing the competency and capability of overseas-trained dental practitioners who seek to practise in Australia,
- collaborating with other professional bodies and agencies in the interests of community health, and
- contributing expertise to other health professions.

VALUES

The ADC:

- follows ethical practices in all areas of its operations,
- respects the interests of its stakeholders,
- uses fair, thorough and robust accreditation and assessment processes,
- preserves its independence in decision making and manages conflicts of interest in all services and processes,
- is a family-friendly employer that supports its people to achieve their professional goals, and
- supports workforce diversity, inclusion, equal opportunity and environmental sustainability.



STRATEGIC PRIORITIES

2016 - 2019

1. Governance

The ADC is effective in its governance by:

- maintaining awareness of the ADC's operating context and informing and anticipating national and international developments
- demonstrating excellent governance through the capabilities of its Board and governance arrangements
- identifying and mitigating risks to the effectiveness and sustainability of the ADC

2. Organisational Capability

The ADC maximises its organisational capability by:

- practising effective resource management
- having ethical, efficient and financially sustainable business processes
- encouraging innovation and exploring new business opportunities
- developing the capabilities of those who contribute to the ADC in its functions
- developing staff capabilities in an enabling and supportive environment
- strengthening ADC's knowledge base
- being a good corporate citizen

3. Accreditation and Assessment

The ADC achieves excellent accreditation and assessment practices by:

- maintaining accreditation and assessment standards that are based on available research and are consistent with national and international benchmarks
- ensuring standards are developed and reviewed through broad consultation with stakeholders
- ensuring accreditation and assessment processes are independent, evidence-based, rigorous and grounded in contemporary best practice
- maintaining informed, unbiased, fair and transparent decision-making in accreditation and assessment decisions
- ensuring that accreditation of programs fosters quality improvement in dental education
- providing expertise in accreditation and assessment to other health disciplines

4. Stakeholder Engagement

The ADC engages with its stakeholders by:

- providing opportunities for stakeholders consultation and co-operation
- ensuring that stakeholders inform, and are informed of, the work of the ADC
- monitoring and responding to the needs and expectations of recipients of ADC services
- collaborating with relevant national and international agencies

PRESIDENT'S MESSAGE

Professor Michael Morgan President



This is to be my final report as a Director of the ADC as I complete my time as President and Director at the conclusion of the 2017 Annual General Meeting.

After seven years of involvement as a Director of the ADC, the calibre and selfless contribution of individuals to the ADC still amazes me each and every day. The ADC relies on the contribution and relationships with the professions to ensure its processes remain valid, expectations of outcomes and what it means to be a dental practitioner in Australia are continuously examined and understood, and that ultimately, public safety is assured.

The ADC now accredits 64 programs and conducts more than 1000 practical examinations each year. The volume of work and the number of decisions made by the ADC Governing Board, its Standing Committees, CEO and Management team is increasing each year. Alongside the volume of accreditation activity, the ADC has been actively participating in the consultation on its future through the Accreditation Systems Review (ASR). The ASR has shone a light on the importance of accreditation in the 'National Registration and Accreditation Scheme' but has also suggested that it is not achieving its purpose of producing the future health workforce efficiently and effectively. In many ways, the Independent Reviewer is

right. We are reactive to cross professional or government policy initiatives. The ADC and other accreditation authorities are often asked to comment on how they are addressing particular policy areas such as domestic violence, Aboriginal and Torres Strait Islander health, ageing population and the rising levels of chronic disease. Within the dental professions, we have a good understanding of what the dental team comprises and the roles of each member of this team. However, to affect change in other policy areas, the dental team needs to embrace inter-professional practise models to make a difference.

The Review has also called out the age old conundrum where professions regulate themselves and the potential for conflict of interest; either perceived or real. The ADC is a skills based organisation and takes pride in appointing Directors to the Governing Board, and its Committees, who are not representative of any organisation, but bring, individually, their experience and views, to the decision making of the ADC. This also includes valuable community member insights and student input to the accreditation processes.

The ADC formally submitted its response to the ASR discussion paper in May 2017 and looks forward to reading the draft report of the Independent Reviewer when it is released in September 2017.

The ADC Governing Board made a most significant decision in June 2017 and has committed to creating an ADC owned and managed examination centre to commence operations in mid-2018. The CEO and Governing Board have worked for almost 12 months to determine how best to respond to the increasing number of examination opportunities required to be responsive to the current numbers of overseas qualified dentists requiring assessment of competence. The candidate numbers have been steady over the past 3 years, however a high failure rate on the first attempt of the practical examination component does mean that there is a high resit rate. Currently, the waiting list is greater than 12 months for an opportunity to present for the practical examination. The ADC is working to ensure that candidates are able to book into an examination, if eligible, at a time of their choice and for multiple opportunities per year if necessary. This marks a change to the way the ADC delivers its examinations, from running examinations three times per year across five venues around Australia, to weekly examinations for smaller candidate cohorts, rather than an increase in the number of candidates overall. It is an exciting development and I look forward to seeing the new examination centre when it is officially opened.

I would like to take this opportunity to thank this and previous Governing Board members. The decisions that the Board takes are never easy and almost always infused with complexity. This is a feature of all growing and progressive organisations. The Governing Board members that I have been fortunate to have alongside me have been dedicated, thoughtful and collegial. I thank them all and I expect that under the new President Dr Deb Cockrell, and most recently the Vice President, this will have every opportunity to continue.

I also acknowledge the work of my presidential predecessors and in particular, John Boucher. John made an enormous contribution to the ADC at a time of rapid change that impacted heavily on the ADC. He taught me an enormous amount about keeping an eye on the main game and

remaining steadfast to the vision and mission of the organisation. Together with the skills of all the other Governing Board members, the ADC is very fortunate in having his expertise and sense of justice.

The ADC staff are outstanding. I have witnessed a growth in development and in skills across the board. My interactions with them demonstrate how this organisation relies on the strength of its employees. I thank them all for making my presidency so thoroughly enjoyable. In his role as Director of Accreditation, I particularly acknowledge the efficiencies gained through the expert guidance of Michael Carpenter, who has recently been appointed CEO of the Australian Psychology Accreditation Council. His appointment to that Council signals the esteem in which he was held in the accreditation world. It also reflects well on the ADC that he is acknowledged as an accreditation leader. Finally, over my 3 years as President, I have had the pleasure of working with two exceptionally skilled and strategic change-oriented CEOs. Both Lyn LeBlanc and Narelle Mills have taken this organisation to a level which can easily match the finest accreditation agencies in Australia or internationally. As an organisation, and as a broad dental profession, we owe both of them our gratitude. I leave the ADC in the extremely capable guiding hands of the current CEO, Narelle Mills. Narelle has the experience and political astuteness of anyone I have had the pleasure of working alongside. I know that the ADC will grow and develop – as all organisations must do to remain at the forefront and germane. I am confident that Narelle will continue to lead and nurture the ADC into a secure and assured future keeping it relevant with a determination to succeed.



Michael Morgan
President

CHIEF EXECUTIVE OFFICER'S REPORT

Ms Narelle Mills
Chief Executive Officer



I am pleased that this, my first report as Chief Executive Officer of the ADC, is rich with updates on major decisions and achievements over the year. Having commenced in October 2016 as the new CEO I acknowledge the work of the retiring CEO, Lyn Le Blanc who left me with an exciting opportunity to take the ADC through some significant change coupled with a fantastic and highly skilled team to work and grow with.

Throughout 2016 and early 2017, the ADC was focussed on its contribution to the Accreditation Systems Review (ASR) which was commissioned by the Australian Health Ministers' Advisory Committee (AHMAC) on request from the Australian Health Workforce Ministerial Council (AHWMC). Professor Michael Woods, a Professor of Health Economics in the Centre for Health Economics Research and Evaluation at the University of Technology Sydney and former Commissioner and Deputy Commissioner of the Australian Productivity Commission, was announced as the Independent Reviewer in October 2016.

The ADC was integrally linked to the National Registration and Accreditation Scheme (NRAS) preparations for the review through leadership of the Health Professions Accreditation Councils' Forum (now 'Collaborative' Forum) of which the ADC President, Professor Mike Morgan has been chair for the past three years.

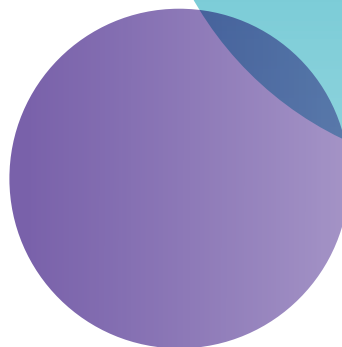
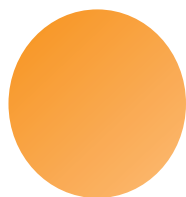
By virtue of this position, Professor Morgan is also Co-Chair of the Accreditation Liaison Group (ALG), a group I am also a member of as a representative of the Forum. Through this membership I was privileged to chair the Costing Working Group (CWG) which produced a key informing paper for the Review entitled 'Cost of Accreditation in the NRAS' (now referred to as the *Costing Paper*) which was submitted to the Review team in December 2016 and was made publically available in February 2017.

The Independent Reviewer released a discussion paper on 27 February 2017 and a series of consultation forums were held. The ADC submitted its response to this paper in May 2017 and consulted with all stakeholders in preparing its response.

The main themes being considered in the discussion paper were largely those outlined in the terms of reference of the ASR including:

- Improving efficiency;
- Relevance and responsiveness; and
- Producing the future health workforce

The Independent Reviewer is committed to releasing a draft report in September 2017 which will provide stakeholders an opportunity to comment on the findings prior to formal submission to AHMAC. The ADC looks forward to reviewing the draft report.



The ADC was awarded the tender by the Dental Board of Australia (DBA) to develop an outcomes based assessment model for overseas qualified dental specialists seeking registration in Australia. This is an exciting project for the ADC under the leadership of Professor Lindsay Richards. An ADC Steering Committee was set up to commence work in June 2017 and work will continue throughout 2017 and 2018 on this project.

The concept of Risk Based Accreditation has been profiled through the ASR over the past 12 months. The ADC Board has convened a working group with representatives across all provider and program types in dentistry coming together to discuss what risk based accreditation could look like for dental practitioner programs. This work and discussion will continue over the next few months with a public consultation date on a potential model expected to be made available in early 2018.

At the 2016 ADC Annual Member Forum, member representatives and invited guests were privileged to receive presentations from Professor Gregory Phillips and Dr Chris Bourke on 25 November 2016. Both presentations enabled Member Forum participants to discuss openly what the ADC role may be in Closing the Gap. As an outcome of these discussions, the ADC is now funding and leading a project looking at the role of Accreditation in Improving Aboriginal and Torres Strait Islander and Maori Health Outcomes across all fourteen (14) regulated health professions. This also includes ensuring this project is complementary of the work of the whole NRAS which is simultaneously

working towards clinical safety for indigenous Australians. This is an extremely important piece of work and I am fortunate to have the support of the ADC Board to ensure we are doing everything we can as an accreditation authority to affect change.

Lastly, the ADC Board formally announced at the end of June 2017, its decision to create its own examinations venue after almost 12 months of consideration of viable options to address the increasing wait list for the practical examination component of the ADC overseas qualified dental practitioner assessment processes. This is a momentous decision which I congratulate the Board of Directors on making. The venues which have served the ADC so well over the past three years have been gracious and supportive since the announcement of this decision and I would like to take this opportunity to thank them.

The past year has set the scene for what will be a truly exciting and innovative time for the ADC in ensuring it continues to undertake its accreditation functions with the highest validity, reliability and integrity. I thank the ADC team for embracing me as their new CEO and for their ongoing commitment.

Narelle Mills
Chief Executive Officer



ADC BOARD

ADC Board of Directors as at 30 June 2017



From left to right (back row):

Dr David Sykes, Dr Janet Preuss, Dr Robert Hutton,
Associate Professor John Boucher (Vice President),
Professor Christopher Peck

From left to right (front row):

Associate Professor Catherine Snelling,
Professor Michael Morgan (President),
Conjoint Associate Professor Deborah Cockrell

Absent:

Mr Anthony Evans,
Professor Lindsay Richards

ADC BOARD DIRECTORS

DIRECTOR	QUALIFICATIONS	DATE OF APPOINTMENT AND CESSATION
Associate Professor John Boucher (Vice President 1 July 2016 - 25 November 2016)	BDS (Melb), LDS, FICD, FRACDS, FPFA	21 November 2008 - present
Conjoint Associate Professor Deborah Cockrell (Vice-President 25 November 2016 to present)	PhD, MBA, BDS, FDS, RCPS, FICD, FPFA, FADI	19 November 2015 - present
Mr Anthony Evans	BBus (Curtin), DipEd (WA), FCPA, FCIS, FAICD	21 November 2013 - present
Dr Robert Hutton	BDS (Adel), FICD, FPFA, FADI	25 November 2016 - present
Professor Michael Morgan (President)	BDS (Otago) MDSc, Grad Dip Epidemiol, PhD (Melb), FICD	26 November 2010 - present
Professor Christopher Peck	GradDipSciMed (Pain), PhD (Brit Col), MSc (Dent), BDS (Syd)	27 February 2014 - present
Dr Janet Preuss	PhD, MBA, BSc, GAICD, FAIM	19 November 2015 - present
Professor Lindsay Richards	BDS BScDent (Hons), PhD (Adelaide), MRACDS (Prosth), FADI, FICD	7 December 2012 - present
Associate Professor Catherine Snelling	DipDentalTherapy, BTeaching, Cert IV Workplace Training and Assessment, GradCertHigherEd.	12 December 2012 - present
Dr David Sykes	BDS (Lond), MDS (Syd), LDSRCS, FRACOS, MRACDS (Pros), FICD, FPFA, FADI	21 November 2013 - present
Dr Stanley (Tim) Wigmore	BDS (Birmingham) MDSc (Syd), MRACDS (Ortho), FICD	29 November 2002 - 25 November 2016

MEMBERS AND ADC FORUM

Representatives from key dental profession bodies are brought together by the Australian Dental Council (ADC) at its annual ADC Members Forum to discuss broader and contemporary topics of interest to the Australian dental profession. The Forum forms part of ADC's key stakeholder engagement and is a platform for ADC to present its key activities and projects completed through the year.

The ADC's members, directors and representatives of the College of Oral Health Academics, Royal College of Pathologists of Australasia and Dental Board of Australia attended ADC's annual Forum on 25 November 2016. The Forum focused on Indigenous Australian health. Presentations by Professor Gregory Phillips and Dr Chris Bourke initiated extensive discussions on the role of accreditation in Indigenous Australia health. All participants saw the Forum as a great success.

Members of the Australian Dental Council as at 30 June 2017:

Individual Members

Associate Professor John Boucher
Conjoint Associate Professor Deborah Cockrell
Ms Janice Connolly
Mr Anthony Evans
Ms Melanie Hayes
Associate Professor Neil Hewson
Dr Michael McGuinness, AM
Professor Michael Morgan (Chair)
Professor Lindsay Richards
Dr Bruce Simmons
Associate Professor Catherine Snelling
Dr Tom Tseng
Dr Keith Watkins
Dr Stanley (Tim) Wigmore

Organisational Members

Australasian Council Of Dental Schools
Australian Dental Association
Australian Dental and Oral Health Therapists Association
Australian Dental Prosthetists Association
Dental Council of New Zealand
Dental Hygienists Association of Australia
Royal Australasian College of Dental Surgeons



STANDING COMMITTEES OF COUNCIL

Professor Lindsay Richards
Chair, Assessment Committee



ASSESSMENT COMMITTEE

In 2016 – 2017 the ADC focussed on identifying the best delivery model for the practical examination component of its overseas qualified dental practitioner assessment process. By 2018, it was expected that the ADC would be required to administer over 1400 unique practical examination opportunities for dentistry alone; the current delivery model of utilisation of five existing clinic facilities throughout Australia, three times per year was unfortunately no longer sustainable. In what was a year-long discussion, the Governing Board and CEO have now worked to determine that, from mid-2018, the ADC will create its own examination centre with examinations expected to run every week. This will not only assist in candidates gaining access to the assessment process, it will also assist the ADC is increasing the reliability and validity of the process through standardisation of the venue.

In preparation for the move to this new delivery format, the ADC has engaged an external consultant to undertake a comprehensive Review of Assessment processes. The consultant, Katherine Boursicot from Health Professional

Assessment Consultancy has commenced the desk top review of the ADC policy and procedure documentation and will also attend the upcoming Examiner and Item Writers workshop in September 2017. It is expected that the final report will be provided to the ADC Governing Board at its November 2017 meeting.

The ADC reported that in 2015 – 2016 the focus for the ADC written examination was to increase the number of scenario based questions. In 2016 – 2017, the ADC has implemented an Item Portal which now provides Item Writers access to create new items online and have these recorded directly into the Item Bank. An approval workflow is also incorporated into the writing process and early feedback from users has been positive. A gap analysis of any shortfalls of items against those required by the written examination blue print is underway and calls for writers for particular subject areas will be announced over the next 12 months.

Validation of examination questions continues, with the assistance of final year dental and oral health therapy students. Nine trial testing sessions were held in 2015 – 2016, both at universities and at the Australian Dental Students Association annual conference.

Initial Assessments

In 2016 - 2017 the ADC received and processed applications for Initial Assessment from 724 overseas qualified dental professionals.

Internationally qualified practitioners assessed by category since 1 July 2016 include:

- General dentists - 704
- Dental hygienists - 16
- Dental therapists - 1
- Dual trained dental hygienists and dental therapists - 3
- Dental prosthetists - 0

Applications were received from candidates with primary qualifications from 70 different countries. Over 40% of applications were received from candidates with a primary qualification from India (see Figure 1).

GEOGRAPHIC DISTRIBUTION OF CANDIDATE COUNTRY OF QUALIFICATION

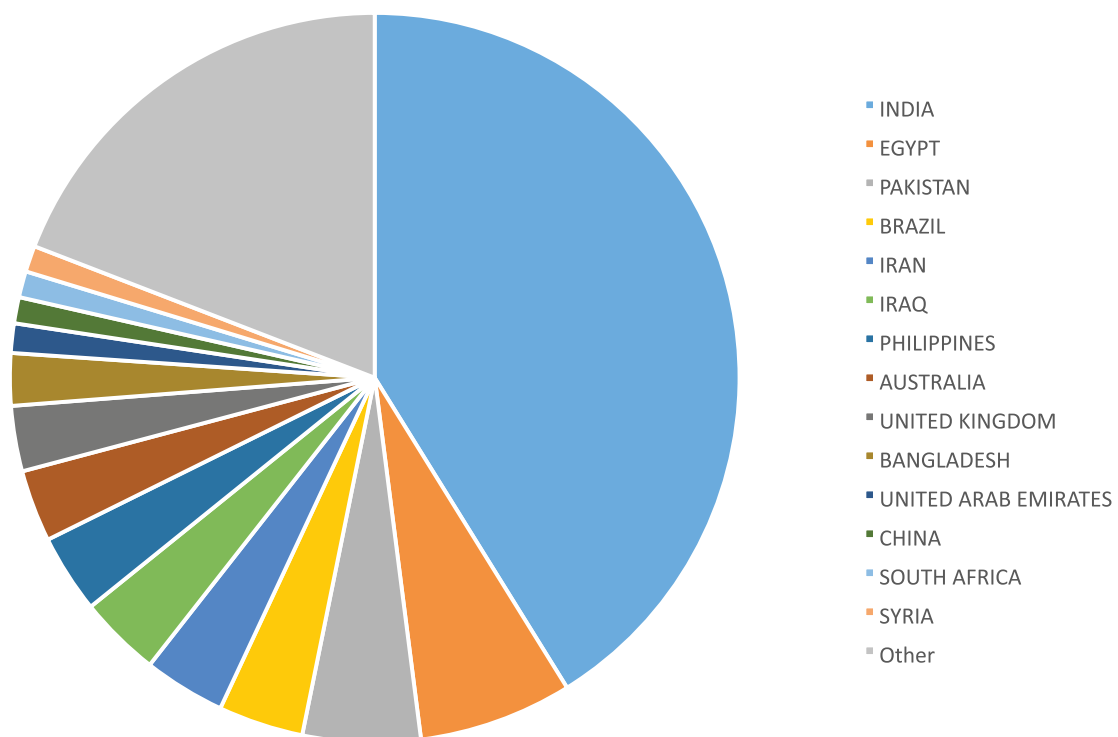


Figure 1. Geographic distribution of candidate country of qualification

Written Examinations

In 2016 - 2017 the ADC delivered 1195 Written Examinations (including dentists, dental hygienists and dental therapists). The ADC held Written Examinations in September 2016 and February 2017; a total of 471 candidates successfully completed this assessment. Pass rates for general dentistry candidates are given in Table 1.

Table 1. Written Examination completions (dentists)

WRITTEN EXAMINATION	NO. OF CANDIDATES	NO. OF PASSES	NO. OF FAILS	PASS RATE (%)
Mar-14	513	158	355	30.8
Sep-14	723	226	497	31.3
Mar-15	809	284	525	35.1
Sep-15	767	244	523	31.8
Mar-16	615	203	412	33.0
Sep-16	568	189	379	33.3
Feb-17	614	275	339	44.8

The general dentistry Written Examinations were computer delivered via Pearson VUE. The examination was delivered across 35 venues in a total of 16 countries worldwide. Due to the smaller number of candidates, the Written Examinations for dental hygienists and dental therapists continue as paper-based examinations and are delivered in Melbourne.



Practical Examination

In 2016 – 2017 the ADC conducted Practical Examination sessions in November 2016 and April 2017 (Note: the Practical Examination held 1-3 July 2016 was reported in the 2015 – 2016 Annual Report; the Practical Examination held 30 June -2 July 2017 will be reported in the 2017-2018 Annual Report). Examinations were held in Melbourne, Sydney, Gold Coast, Cairns and Perth.

A total of 97 candidates successfully completed this assessment. Pass rates for general dentistry candidates are given in Table 2.

Table 2. Practical Examination completions (dentists)

PRACTICAL EXAMINATION	NO. OF CANDIDATES	NO. OF PASSES	NO. OF FAILS	PASS RATE (%)
Jun-14	188	30	158	16.0
Nov-14	189	67	122	35.4
Feb-15	137	30	107	21.9
Jun-15	198	39	159	19.7
Nov-15	204	41	163	20.1
Jul-16	262	70	192	26.7
Nov-16	264	46	218	17.4
Apr-17	267	47	220	17.6

Committee Members as at 30 June 2016:

Professor Lindsay Richards - Chair, Academic and Dental Specialist

Associate Professor John Boucher - Dental Practitioner

Dr Melanie Hayes - Oral Health Therapist

Dr Anu Polster - Academic and Dental Practitioner

Dr Mark Rowe - Community Representative

Associate Professor Cathy Snelling - Academic and Dental Therapist

Dr Tom Tseng - Dental Practitioner

Dr Felicia Valianatos - Dental Practitioner and Consumer Representative (OS trained)

Dr Judith Werner - Academic and Dental Practitioner





AUSTRALIAN DENTAL COUNCIL AND DENTAL COUNCIL OF NEW ZEALAND ACCREDITATION COMMITTEE

Professor Michael Morgan
Chair, Accreditation Committee

The Australian Dental Council (ADC) and the Dental Council New Zealand (DC(NZ)) utilise the same accreditation standards and process and have established a joint ADC/DC(NZ) Accreditation Committee for this purpose, while retaining jurisdictional authority for the accreditation of programs in their respective countries.

Accreditation of dental education programs

Accreditation is the status granted by the ADC and the DC(NZ) to dental practitioner programs that meet the stated minimum standard as set out in the ADC/DC(NZ) Accreditation Standards for Dental Practitioner Programs. Accreditation of a program signifies that the program provides graduating students with the knowledge, skills and professional competencies necessary to apply for registration to practise dentistry in Australia or New Zealand.

Accreditation Committee

The Accreditation Committee is made up of individuals with backgrounds in dental academia, the dental profession, community, the public sector and a student representative. It is a standing Committee of the ADC and the DC(NZ) that makes recommendations to the ADC Board and the DC(NZ) in matters within the scope of its Terms of Reference, which inter alia include:

- i. Develop, review and consult, where appropriate, on Accreditation Standards for Australian and New Zealand dental practitioner programs
- ii. Assess dental practitioner programs against the Accreditation Standards and Criteria respectively and make a recommendation regarding outcome to the ADC and DC(NZ).

Accreditation Committee Meeting Attendance:

12 August 2016
6 September 2016 (teleconference)
11 November 2016
13 December 2016 (teleconference)
10 February 2017 (teleconference)
22 February to 6 March 2017 (out of session by email)
5 May 2017

During the course of the year Mr Mohit Tolani stepped down following the completion of his term as the student representative on the Committee. We thank him for his excellent contribution during his time as a member. We also welcomed Mr Anthony Evans and Mr Laurence Doan as new members of the Committee during the course of the year.

I want to personally thank all members of the Committee for their hard work and dedication during a busy year and for the input of the many other members of the profession who assist the ADC in its accreditation work. The balance of membership on the Committee is important and we are particularly grateful for

the perspective brought to discussions by our community and student representatives.

I would also like to extend those thanks to the Accreditation Team at the ADC who support the work of the Committee and manage a busy workload in this important area.

COMMITTEE MEMBER	ELIGIBLE TO ATTEND	ATTENDANCE
Professor Mike Morgan (Chair)	7	6
Associate Professor Werner Bischof	7	5
Ms Jan Connolly	7	7
Mr Laurence Doan	3	2
Mr Anthony Evans	7	6
Associate Professor Lyndie Foster Page	7	6
Professor Mark Gussy	7	7
Dr Chris Handbury	7	6
Professor Robert Love	7	5
Associate Professor Jane Taylor	6	6
Mr Mohit Tolani	4	4
Dr Robin Whyman	7	6

Site Evaluation Teams and Site Visits

The Accreditation Committee is assisted in its review of programs by Site Evaluation Teams (SETs), whose members are approved to the register of assessors by the Committee and appointed by the respective Councils. The SETs undertake the following:

- review documentation submitted by the education provider against the Accreditation Standards.
- conduct an on-site visit (when required), meeting with relevant personnel, including students, and visit education provider facilities and associated teaching hospitals/clinics.
- prepare detailed reports on the above.

There are normally three to five members of each SET, covering the following skills sets:

- an experienced clinician in a relevant discipline,
- a senior academic with strong understanding of modern educational principles and practice,
- experience in accreditation processes,
- experience in assessment and education.

SETs reviewing specialist dental programs include a specialist assessor (usually nominated by the relevant specialist academy or society) for each specialist program being reviewed. In the case of the review of education providers offering multiple specialist programs this meant that SETs were larger than the normal 3-5 members in size.

Accreditation Site Visits Conducted

1 July 2016 - 30 June 2017

Education Provider	Program(s)	Visit Date	Reason for Visit	ADC Decision
University of Western Australia	Doctor of Dental Medicine	28 July 2016	Monitoring	12 September 2016
University of Queensland	Doctor of Clinical Dentistry in Prosthodontics	31 August – 1 September 2016	Initial accreditation	24 November 2016
	Doctor of Clinical Dentistry in Special Needs Dentistry		Initial accreditation	
	Doctor of Clinical Dentistry in Dento-Maxillofacial Radiology		Re-accreditation	
	Doctor of Clinical Dentistry in Oral Medicine		Re-accreditation	
	Doctor of Clinical Dentistry in Orthodontics		Re-accreditation	
RMIT University	Advanced Diploma of Dental Prosthetics	6-7 October 2016	Re-accreditation	11 November 2016
University of Adelaide	Bachelor of Dental Surgery	11-12 October 2016	Re-accreditation	11 November 2016
Royal College of Pathologists Australasia	Fellowship of the Faculty of Oral and Maxillofacial Pathology	6-7 December 2016	Initial accreditation	6 March 2017
TAFE Queensland Brisbane	Bachelor of Dental Prosthetics	9 March 2017	Monitoring	5 May 2017
University of Sydney	Bachelor of Oral Health	5-6 April 2017	Re-accreditation	5 May 2017
University of Newcastle	Bachelor of Oral Health Therapy	17-18 May 2017	Re-accreditation	Decision pending 30 June 2017
Royal Australasian College of Dental Surgeons	Fellowship of the Royal Australasian College of Dental Surgeons (Oral and Maxillofacial Surgery)	14-16 June 2017	Re-accreditation	Decision pending 30 June 2017



Achievements

Over the course of the year we have initiated or rolled out a number of pieces of work that will further strengthen our accreditation processes. These include:

- Running our first 'Accreditation Preparation Workshop' for education providers to help them prepare for upcoming ADC accreditation reviews
- Reviewing a batch of 'Programs to Extend Scope of Practice' at the request of the Dental Board of Australia (DBA)
- Initiating a major project to consider the introduction of a 'risk-based' accreditation process
- Undertaking a joint accreditation review of the Fellowship of the Royal Australasian College of Dental Surgeons (Oral and Maxillofacial Surgery) program working alongside the Australian Medical Council, Dental Council (New Zealand) and the Medical Council (New Zealand) to streamline accreditation processes for the College

Other activities

As Chair of the Accreditation Committee I have, along with the CEO and Director, Accreditation, been busy over the 2016-2017 financial year contributing to, and participating in, various accreditation-related activities. This has included:

- The CEO and Director, Accreditation regularly attending meetings of the Australasian Council of Dental Schools (ACODS)
- The Director, Accreditation regularly attending meetings of the DBA Accreditation Committee
- The Director, Accreditation regularly attending the Australian Medical Council's (AMC's) Specialist Education Accreditation Committee as an observer



FINANCE AUDIT AND RISK MONITORING COMMITTEE

Mr Anthony Evans

Chair, Finance Audit and Risk Monitoring Committee

The Finance Audit and Risk Monitoring (FARM) Committee monitors the ADC's financial performance and compliance obligations. There are three people on the FARM Committee, two of whom are current directors and one independent person who is external to the ADC.

The FARM Committee monitors the following:

- Policies for investment and finance;
- Risk Management Plan;
- Annual Budget;
- Financial reporting; and
- Management of assets.

During the 2016-2017 financial year, the FARM Committee:

- Managed term deposit investments to maximise interest income and invested excess cash into new term deposit investments.
- Prepared and reviewed monthly financial reports.
- Revised the 2016-2017 Budget.

- Prepared the annual audited financial reports.
- Met with Mr Sam Claringbold Partner, JTP Assurance who provided positive feedback regarding the annual financial audit in relation to the ADC's internal control processes and quality of the financial management and reporting.
- Monitored payments from program providers for annual accreditation fees.
- Obtained external investment advice to explore investment options.
- Diversified the ADC's investment portfolio into bonds.
- Prepared a report to the Board comparing financial information from the dental profession with other health professions.
- Developed the 2017-2018 Budget.
- Revised the Investment Policy.
- Developed an Activity Based Costing proposal, received tenders and appointed KPMG as the consultant to conduct the work.
- Reviewed the Risk Management Plan.

- Obtained independent valuations and reviewed asset values in the financial reports.
- Ensured the ADC's reserves are providing the best return whilst ensuring low risk and access to funds.

Dr Tim Wigmore completed his term as ADC Board Director in November 2016 and the FARM Committee thanks him for his valuable contribution as Chair of the FARM Committee. Professor Christopher Peck was appointed to the FARM Committee in December 2016 and Mr Anthony Evans was appointed Chair, FARM Committee in February 2017.

FARM COMMITTEE MEMBERS	ELIGIBLE TO ATTEND	ATTENDANCE
Dr Stanley (Tim) Wigmore - Chair, ADC Director (until 24 November 2016)	2	2
Mr Anthony Evans - Chair, ADC Director (appointed Chair 17 February 2017)	4	4
Dr Timothy Cutler - External to the ADC	4	4
Professor Chris Peck - ADC Director (appointed 8 December 2016)	2	2



AUDITED FINANCIAL STATEMENTS

AUSTRALIAN DENTAL COUNCIL LIMITED | ABN 70 072 269 900

STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30TH JUNE 2017

	2017 \$	2016 \$
Revenue	<u>7,703,240</u>	<u>5,100,585</u>
Expenses		
Accreditation Costs	(220,127)	(209,375)
Employee Costs	(1,487,432)	(1,657,141)
Examination Costs	(2,521,292)	(1,768,382)
Depreciation	(220,043)	(367,332)
Rent and Tenancy Expenses	(245,778)	(242,592)
Meeting Expenses	(207,900)	(170,840)
Other Expenses	<u>(429,332)</u>	<u>(256,472)</u>
Total Expenses	(5,331,904)	(4,672,134)
Current year surplus/(deficit) before income tax expense	2,371,336	428,451
Income Tax Expense	<u>-</u>	<u>-</u>
Net current year surplus	<u>2,371,336</u>	<u>428,451</u>
Other Comprehensive Income		
Unrealised gain/loss on revaluation of investments	11,165	-
Total Comprehensive Income	<u>2,382,501</u>	<u>-</u>
Net current year surplus/(deficit) attributable to members of the entity	<u>2,382,501</u>	<u>428,451</u>
Total comprehensive income attributable to members of the entity	<u>2,382,501</u>	<u>428,451</u>

Extracted from 30 June 2017 financial statements

AUDITED FINANCIAL STATEMENTS

AUSTRALIAN DENTAL COUNCIL LIMITED | ABN 70 072 269 900

STATEMENT OF FINANCIAL POSITION AS AT 30TH JUNE 2017

	2017 \$	2016 \$
ASSETS		
CURRENT ASSETS		
Cash & Cash Equivalents	12,242,843	10,282,071
Accounts Receivable and other Debtors	34,293	1,002,506
Financial Assets	2,014,533	-
Other Current Assets	<u>236,688</u>	<u>203,445</u>
TOTAL CURRENT ASSETS	<u>14,528,357</u>	<u>11,488,022</u>
NON CURRENT ASSETS		
Property, Plant & Equipment	223,934	343,707
Intangible Assets	<u>104,759</u>	<u>152,321</u>
TOTAL NON CURRENT ASSETS	<u>328,693</u>	<u>496,028</u>
TOTAL ASSETS	<u>14,857,050</u>	<u>11,984,050</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts Payables & Other Payables	3,956,056	3,461,541
Provisions for Employee Benefits	<u>79,408</u>	<u>70,872</u>
TOTAL CURRENT LIABILITIES	<u>4,035,464</u>	<u>3,532,413</u>
NON CURRENT LIABILITIES		
Other Payables	-	25,425
Provisions for Employee Benefits	<u>35,051</u>	<u>22,178</u>
TOTAL NON CURRENT LIABILITIES	<u>35,051</u>	<u>47,603</u>
TOTAL LIABILITIES	<u>4,070,515</u>	<u>3,580,016</u>
NET ASSETS	<u>10,786,535</u>	<u>8,404,034</u>
EQUITY		
Asset Revaluation Reserve	11,165	-
Retained Surplus	<u>10,775,370</u>	<u>8,404,034</u>
TOTAL EQUITY	<u>10,786,535</u>	<u>8,404,034</u>

Extracted from 30 June 2017 financial statements



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22nd September 2017

Auditors Statement

The Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position for the year ended 30 June 2017 have been extracted from the full financial report for the year ended 30th June 2017. The financial statements were signed by the directors of Australian Dental Council Limited on 7th September 2017. An unqualified audit opinion dated 18th September 2017 was issued on the full financial report for the year ended 30th June 2017.

The Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position are derived from, and are consistent with, the full financial report of Australian Dental Council Limited. The Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position cannot be expected to provide as detailed an understanding of the financial performance, financial position and financing and investing activities of Australian Dental Council Limited as the full financial report.

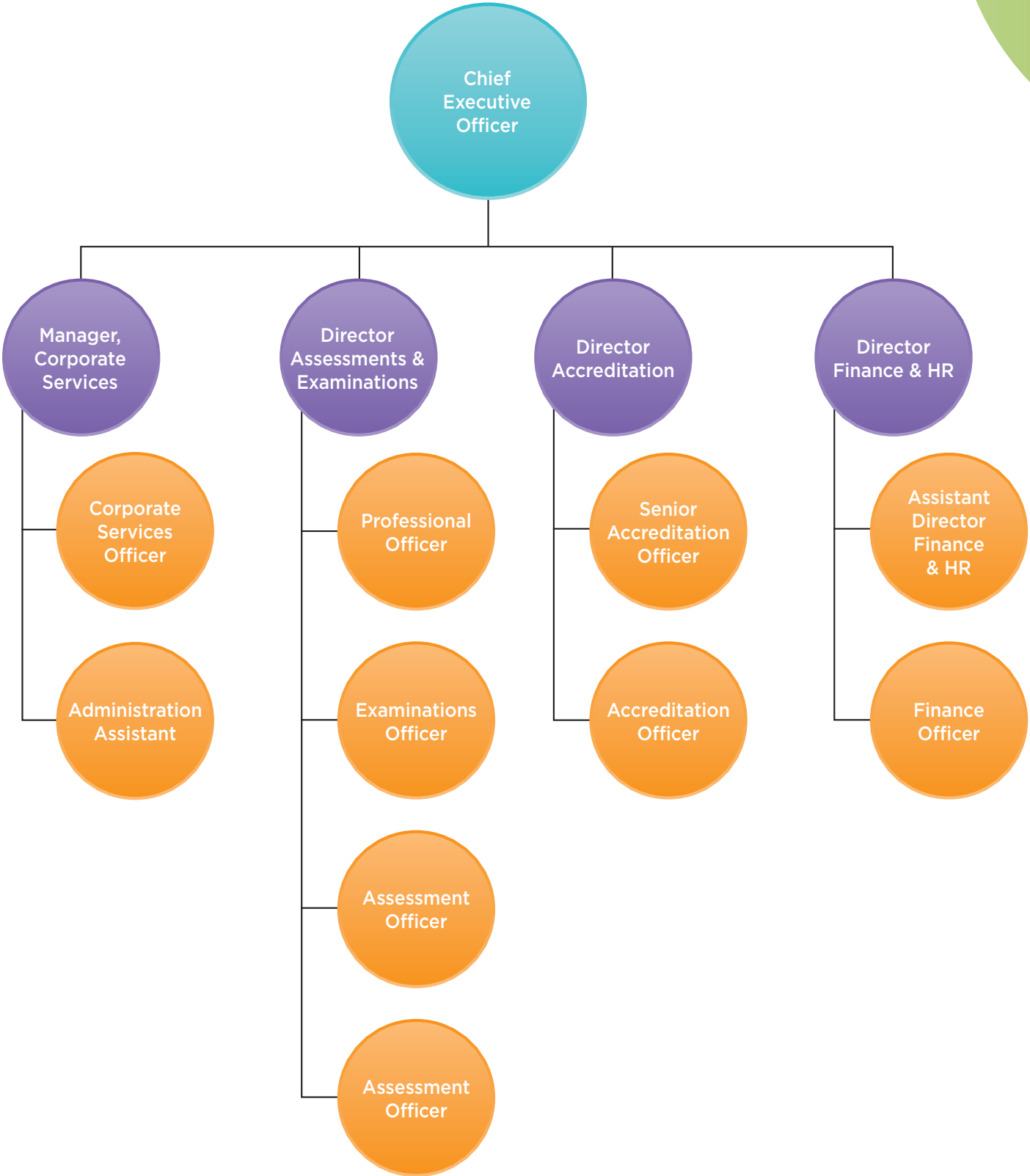
Accordingly, we expressly disclaim and do not accept any responsibility or liability to any party for the consequences of reliance on this Statement of Profit and Loss and Other Comprehensive Income and the Statement of Financial Position for any purpose. This auditors statement is not an audit report and should not be considered to be an audit report in any way in accordance with auditing standards, the 30th June 2017 audit report is contained in the full financial report.

JTP Assurance
Chartered Accountants

SAM CLARINGBOLD
Partner

AUSTRALIAN DENTAL COUNCIL ORGANISATIONAL CHART

As at 30 June 2017







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